



cincinnati time systems

## Model 2000 Terminal Replacement Instructions

1. If the Terminal is already in use, and still communicating, then Poll the Terminal to ensure that no punches will be lost.
2. Using the key, unlock the Terminal.
3. Depending on the type of Communication Module (RS-485, Modem or Ethernet), find the On / Off switch and move it to the "Off" position (Figure 1).
4. If an optional UPS Battery Module was installed, press the Battery Disconnect button to power down the Terminal (Figure 1).
5. Unplug the Terminal's Comm / Power cable from the Snap Port connector on either the RS-485, Modem or Ethernet Module or optional UPS Battery Module (Figure 1).
6. Remove the Terminal and install the replacement Terminal.
7. Plug the Terminal's Comm / Power cable into the Snap Port connector on either the RS-485, Modem or Ethernet Module or into the Snap Port connector on the UPS Battery Module (Figure 1).
8. Depending on the type of Communication Module (RS-485, Modem or Ethernet), find the Online / Offline switch and move it to the "Offline" position (Figure 1).
9. Depending on the type of Communication Module (RS-485, Modem or Ethernet), find the On / Off switch and move it to the "On" position (Figure 1).
10. Refer to the original installation instructions that came with the Terminal to reprogram the settings for the Terminal (Baud Rate, Parity, Address, etc.) or contact ADI Technical Support Department.
11. Once the settings for the Terminal have been reprogrammed, find the Online / Offline switch on either the RS-485, Modem or Ethernet Module and make sure it is in the "Online" position (Figure 1).
12. Close and lock the Terminal back into place.
13. Test communications with the PC and make sure to perform a "Set Switch" to the Terminal and that the date and time is correct.
14. Return defective Terminal back to ADI.

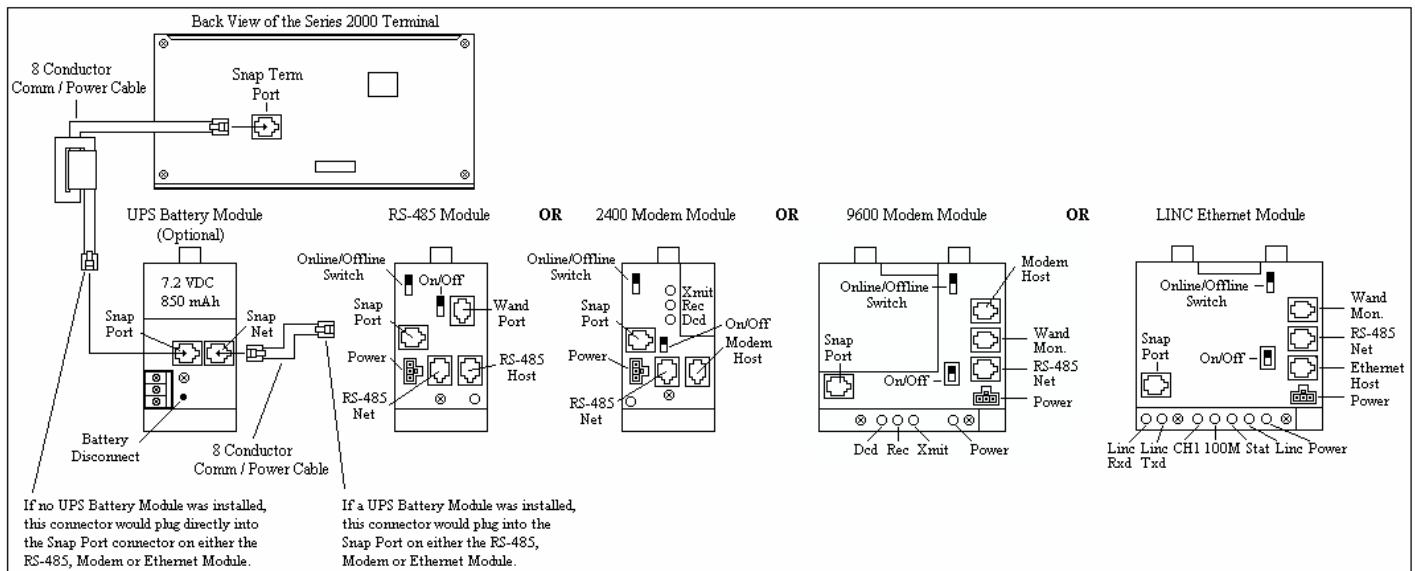


Figure 1