



cincinnati time systems

BioClock III Cleaning Instructions

Description

From time to time, the optical platen, the keypad and display window requires cleaning. Since working environments differ, it is not possible to define when cleaning should be performed. The following is a guide to perform cleaning on the Terminal.

Cleaning Frequency

The Keypad and Display window should be cleaned when there is visible dirt or dust and the display is hard to read.

The Optical platen is designed to work under greasy or dirty conditions. Do not over clean, however, it should be cleaned if the platen is obstructed or employees are reporting deteriorating performance.

Cleaning the Keypad and Display

To clean the keypad and display, spray on a light coating of a window cleaning product or other similar neutral detergent onto a clean non-abrasive cloth and wipe dry.

Cleaning the Optical Platen

Clean the optical platen as follows:

- 1) If the platen is dusty or gritty, first blow on the platen to clean off any loose particles.
- 2) Spray on a light coating of a window cleaning product or other similar neutral detergent onto a clean cloth and pat dry. Be careful not to scratch the platen. If lint particles adhere to the platen surface, blow them off when the platen is dry. **Warning:** Do not use any other cleaner or the platen may become damaged.